

Application Form



Send your completed application form to:

Stoke-on-Trent College, FREEPOST ST1055, Recruitment Team, Stoke Road, Shelton, Stoke-on-Trent. ST4 2DG

For more information call 01782 208208 or visit our website www.stokecollege.ac.uk

Section 1: Personal Details

Please complete this form in BLOCK CAPITALS

Surname:	Title: Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/>
First Name:	Are you: Male <input type="checkbox"/> Female <input type="checkbox"/>
Previous name (if changed within 3 years)	
Date of Birth: (DD/MM/YYYY)	Age on the 31 st August 2012:
Address:	
Postcode:	Have you been resident for 3yrs in the UK? Yes <input type="checkbox"/> No <input type="checkbox"/>
Home Tel:	Mobile:
Email:	Work Tel: (if applicable)
Have you enrolled/applied at this college before? Yes <input type="checkbox"/> No <input type="checkbox"/> If Yes, what is your Unique Learner Number or Student ID	
Unique Learner Number (ULN)	Student ID (on badge)

Section 2: Emergency Contact Details

Name:	Relationship:
Home Tel / Mobile:	Work Tel:

Section 3: Equal Opportunities and Nationality

What is your Nationality:			
Personal Identity - How would you best describe your ethnic origin or personal identity?			
<input type="checkbox"/> Asian/British – Bangladeshi	<input type="checkbox"/> Asian / British-Indian	<input type="checkbox"/> Asian/British- Pakistan	<input type="checkbox"/> Any other Asian/Asian British
<input type="checkbox"/> Black / British - African	<input type="checkbox"/> Black/British Caribbean	<input type="checkbox"/> Any other Black/Black British	<input type="checkbox"/> Chinese
<input type="checkbox"/> Mixed – White & Asian	<input type="checkbox"/> Mixed- White & Black African	<input type="checkbox"/> Mixed – White & Black Caribbean	<input type="checkbox"/> Any other mixed background
<input type="checkbox"/> White British	<input type="checkbox"/> White Irish	<input type="checkbox"/> Any other White background	<input type="checkbox"/> Not known/Other
Do you have any criminal convictions (excluding fixed penalty driving offences): Yes <input type="checkbox"/> No <input type="checkbox"/>			
If you answer yes, then you will be required to provide further information			

Section 4: Health, Disability and Additional Learning Support

The College welcomes and encourages applications from disabled students with learning difficulties or additional needs.

Telling us about your additional needs will help us to support you.

Did you have support at school? Yes <input type="checkbox"/> No <input type="checkbox"/>	Did you have a mentor at school? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Do you have a disability? Yes <input type="checkbox"/> No <input type="checkbox"/>	Do you have a learning disability? Yes <input type="checkbox"/> No <input type="checkbox"/>	
If all of your answers are no then please go on to section 5		
If yes, please tick the relevant boxes below:		
<input type="checkbox"/> Specific Learning Difficulty (e.g. Dyslexia)	<input type="checkbox"/> Moderate Learning Difficulty	<input type="checkbox"/> Mental Health Needs (e.g. Depression)
<input type="checkbox"/> Physical/Mobility	<input type="checkbox"/> Blind /Partially Sighted	<input type="checkbox"/> Deaf/Hard of Hearing
<input type="checkbox"/> Emotional/Behavioural	<input type="checkbox"/> Hidden e.g. Diabetes, Epilepsy, ME	<input type="checkbox"/> Autism Spectrum Disorders/Asperger Syndrome
If there is any additional information you would like us to have at this stage please enter it here:		
We want to help you get the best from your course, please tick one of the boxes and provide your signature		
I am happy for the College to contact me via letter, phone or text <input type="checkbox"/>	OR – I do not wish any further action to be taken <input type="checkbox"/>	
Student Signature:	Date:	

Section 5: Qualification Details (if applicable)

Examination Results (please state your achieved or predicted grades as accurately as possible)				
School / Institution	Subject	Level e.g. GCSE/O Levels	Grade	Year of Exam

Section 6: Choice of Course

Please indicate the course(s) you want to apply for, if you are interested in more than one course please state your choices in order of preference				
Course code (if known)	Course Title	Apprenticeship * (tick if required)	Career choice (if known)	
1				
2				
3				

* Apprenticeships are only available for certain NVQs, please call or see prospectus for more information.

If you have selected an Apprenticeship, then please indicate if you have a work placement relevant to the course that you are applying for:

No placement Yes, I have a placement If Yes, who is the Employer Please complete **Section 7**

Section 7: Most Recent Employment Details (if applicable – please attach additional sheet if necessary)

Date from and to:	Position:	Company/Employer:
Summary of duties:		
Is this relevant to a placement <input type="checkbox"/> Yes <input type="checkbox"/> No		
Name of Referee or Head Teacher (if at school):	Position:	
Address:		

Section 8: How did you find out about Stoke-on-Trent College

<input type="checkbox"/> Website	<input type="checkbox"/> School / Connexions	<input type="checkbox"/> Friends / family	<input type="checkbox"/> Exhibition / Event	<input type="checkbox"/> Local press	<input type="checkbox"/> Radio
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Section 9: Further Information

Please add any additional information here in support of your application:	
Student Signature:	Date:

For Foundation courses in collaboration with the University: I agree for you to pass on the appropriate information about me to private sponsors, potential / prospective employers or other educational institutions in accordance with the University's registration under the Data Protection Act 1998.

If you do not agree with this then please tick this box

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Interview Record:	Stage	Date	Initials
	Received		
	Acknowledged		
	Section 4 Referral		
	Assessment		
	Reference		
	Interview letter		
Please circle actions:	Letter 2 sent		
Full time course / Part time course	Course details or reason:	L.C. letter sent	
Conditional / Unconditional offer		Offer letter	
Referral / Withdrawal		Induction letter	